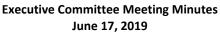
NorQuest College Faculty Association





1. **Call to Order and Welcome:** A regular meeting of the Executive Committee of the NorQuest College Faculty Association was held in Edmonton, AB on June 17, 2019. The meeting **convened at 4:25 pm.** Lisa Saxby presiding, Kim Chaba-Armstrong, VP Communications, recording.

Attendees:, Kim Chaba-Armstrong, Susan Otto, Bryan Gamble, Brooklin Schneider, Lisa Saxby, Joan Wall, Leah Townsend, Meena Gupta

Regrets: Alex Caldararu, Leslie Sayer, Tracy Topolnitsky

- 2. Additions to the Agenda Added
- 3. **Corrections to Minutes** of May 13, 2019: None
- 4. Officer's Reports Items for Discussion Full reports are posted on the J drive.
 - a. Update on VP Professional affairs: will meet with Debbie Baggs regarding the major PD changes that are due by July 1 to see where consultations could still fit in.
 - b. Update VP Finance: put ACIFA numbers together and into the report. Audit is set for July 9.
 - c. President: No report.
 - d. VP Faculty Welfare: new officer (Meena Gupta) as of this meeting. No report.
- 5. Other Reports:
 - a. **Representative to the Board of Governors** No report.
 - b. Committee Reports:
 - i. **Negotiation Committee** Meetings are taking place.
 - ii. Grievance Committee No report.
 - iii. Faculty Orientation Committee Lisa Nothing to report.
 - iv. Social Committee Joan reported
 - People have requested a different venue for the Summer Social next year.
 - Joan will send out a Save the Date for the Fall Social.

ACTION: Joan will contact Roger Moore to see if he is willing to take on more of a leadership role and do a call out for more committee members.

- v. Communications Committee Susan Tabled until September.
- 6. Discussion points for Executive Office meeting
 - a. IDL test and the tracking of everything
- 7. Unfinished Business:
 - a. Strike/Lockout/Union items: Collection of names and information was started at the Summer Social.

ACTION: Susan will send out an email to collect more.

b. Union computer

ACTION: Meena and Bryan will go buy one.

- c. Admin position job profile: Lisa Got job postings from a few institutions. She will put together a description for September and talk about a salary amount to be approved at the October AGM.
- d. Bylaw Committee

ACTION: Alex resend the executive the proxy form and voting idea and perhaps reword the policy lines for the AGM.

8. New Business

- a. Safe Space Stickers Susan brought some information from various sources for us to read.
- b. Welcome Meena Gupta to VP Welfare!
- 9. **Adjournment** Meeting adjourned at 6:05 p.m.

The foregoing minutes were approved by the NorQuest College Faculty Association Executive on September 17, 2019.

VP Communications

Description Caldlers

President